

## REGISTRATION INFORMATION

Leading from the Middle **begins at 5:00 PM on Sunday, February 22, 2004**  
and **ends before lunch on Wednesday, February 25, 2004.**

### REGISTRATION FEES

\$650 double | \$750 single

Registration fees include lodging, meals, breaks, and all materials.

### CANCELLATIONS, SUBSTITUTIONS AND REFUNDS

Registration cancellations made by **February 13** will get a full refund.  
No refunds will be given after that date. If the workshop is cancelled,  
enrollees receive a full refund. Substitutions may be made at any time.

For more information, contact **Kati Hays**.

Phone **206-870-5914**

Fax **206-870-5915**

E-mail **chays@highline.edu**

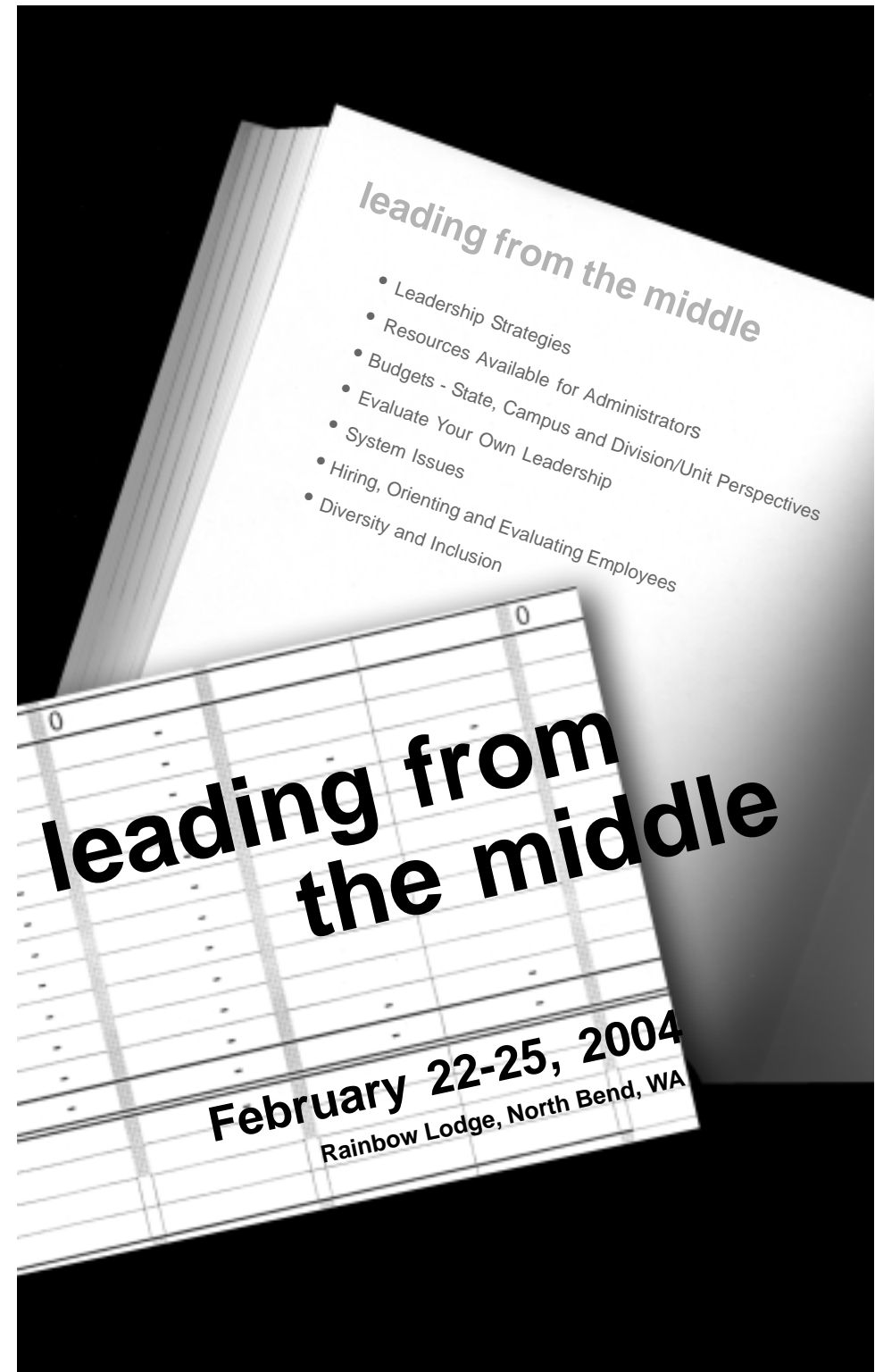
For more information and to register online, go to:

**[www.learningconnections.org/association/lfm04](http://www.learningconnections.org/association/lfm04)**

### DIRECTIONS TO RAINBOW LODGE

- Take I-90 east from Seattle, west from Ellensburg to exit #32 (436th Ave)
- Go left on 436th, back over freeway to stop sign
- Turn left onto North Bend Way
- Take the first right - SE Mt. Si Road
- Go three miles - Rainbow Lodge is on the left

**Register NOW! Space is limited!**



# leading from the middle

## WHO SHOULD ATTEND

If you are new to a position of formal leadership in the community and technical college system, or you have never had any training for your administrative role, this workshop will help you make the transition from staff or faculty to administrator. We will discuss how to hire and evaluate staff, develop teams and direct the work of those who report to you. We will also review key system issues and how budgeting works at state and local levels. You will leave with a profile of your own approach to leadership and easy-to-use tools to specifically address areas you want to improve.

## TOPICS

- Leadership Strategies
- Resources Available for Administrators
- Budgets - State, Campus and Division/Unit Perspectives
- Evaluate Your Own Leadership
- System Issues
- Hiring, Orienting and Evaluating Employees
- Diversity and Inclusion

## FEATURED SPEAKERS

### Mauree McKaen

is President of Leadership Unlimited, Inc. Mauree brings over 20 years of leadership and organizational development experience to clients and over 17 years of hands-on experience leading both for-profit and non-profit corporations.

### Doug Whittaker

has been the Manager of Research and Analysis the Washington State Board for Community and Technical Colleges (SBCTC) since April 2000. In 1990 Doug began working at Tacoma Community College (TCC) as the Systems Analyst. In 1996 he became Director of Institutional Research, Planning and Budget at TCC, where he also taught computer courses. Doug has a BA in English and a MS in Business.

### Mary Alice Grobins

is the Director of Financial Services at the SBCTC. She previously served as the Director of Operating Budget at the SBCTC, coming to that position from an appointment as staff for the higher education budget to the House Appropriations Committee. Mary Alice has a BA from the College of William and Mary and an MBA from the University of Washington.

## FACILITATORS

### Kae Hutchison

provides consulting to higher education institutions on organizational and leadership development. She brings 35 years of experience in the Washington community and technical college system, in positions ranging from faculty member to Chief Instructional Officer. She holds a BA in music, MA in musicology and PhD in Human and Organizational Systems.

### Alan Spence

has been the Vice President of Administrative Services at Pierce College since 1987. He brings over 30 years of experience in accounting and business management. Alan is currently completing his doctoral work at the University of Washington in Educational Leadership and Policy Studies. He holds a MS in Business Administration and a BA in Economics and Finance.

### Ron Leatherbarrow

is Executive Dean of Instruction at Bellevue Community College. Ron served as a division chair for Arts and Humanities for 14 years, and has worked at the vice-president's level for over 10 years. Ron has BA and MA degrees in American Studies and English Literature, and received a PhD in English Language and Literature.

### Rhonda Quash Coats

is Vice President of Student Services at South Puget Sound Community College. From 1994 to 2002, she served as Director of Student Services at the SBCTC, and prior to that worked at South Puget Sound and South Seattle Community Colleges. She holds a BS in Physical Education, MEd in Higher Education Administration, and received a doctorate in Community College Leadership.

### Dennis Long

has served in Instruction and Student Services positions for over 25 years, and since 1998 has been Vice President of Student Services at Lake Washington Technical College. Prior to his administrative work in higher education, he served as a faculty member at community colleges and a private college. He holds a MS in Education with a focus in Student Personnel Administration and a BS in Technical Education.