

# Register NOW!

## Space is limited!

### Registration information

Leading from the Middle **begins at 3:00 PM on Sunday, April 27, 2003** and **ends before lunch on Wednesday, April 30, 2003.**

#### Registration Fees

\$650 double | \$750 single

Registration fees include lodging, meals, breaks, and materials.

#### Cancellations, Substitutions and Refunds

Registration cancellations made by **April 16** will get a full refund. No refunds will be given after that date. If the workshop is cancelled, enrollees receive a full refund. Substitutions may be made at any time.

For more information, contact **Jessica Spicknall**

Phone: **206-870-5909**

Fax: **206-870-5915**

E-mail: **jspicknall@highline.edu.**

For more information on registration, program, and to register see:  
**[www.learningconnections.org/association/ LFM03/ main.htm](http://www.learningconnections.org/association/ LFM03/ main.htm)**

**April 27-30, 2003**

**Sunday - Tuesday**

# Leading from the Middle

**The Resort at Ludlow Bay  
Port Ludlow, WA**



# Leading from the Middle

## Designed For

If you are new to a position of formal leadership in the community and technical college system, or you have never had any training for your administrative role, this workshop will help you make the transition from staff or faculty to administrator. We will discuss how to hire and evaluate staff, develop teams and direct the work of those who report to you. We will also review key system issues and how budgeting works at state and local levels. You will leave with a profile of your own approach to leadership and easy-to-use tools to specifically address areas you want to improve.

## Topics

- Leadership Strategies
- Resources Available for Administrators
- Budgets - State, Campus and Division/Unit Perspectives
- Evaluate Your Own Leadership
- System Issues
- Hiring, Orienting and Evaluating Employees
- Leadership - Formal and Informal

## Featured Speakers

**Mauree McKaen** is President of Leadership Unlimited, Inc. Mauree brings over 20 years of leadership and organizational development experience to clients and over 17 years of hands-on experience leading both for-profit and non-profit corporations.

**Doug Whittaker** has been the Manager of Research and Analysis at the Washington State Board for Community and Technical Colleges since April 2000. In 1990 Doug began working at Tacoma Community College (TCC) as the Systems Analyst. In 1996 he became Director of Institutional Research, Planning and Budget at TCC, where he also taught computer courses. Doug has a BA in English and a MS in Business.

## Facilitators

**Dr. Kae Hutchison** provides consulting to higher education institutions on organizational and staff development. She brings 35 years of experience in the Washington community and technical college system, in positions ranging from faculty member to Chief Instructional Officer. She holds a BA in music, MA in musicology and PhD in Human and Organizational Systems.

**Alan Spence** has been the Vice President of Administrative Services at Pierce College since 1987. He brings over 30 years of experience in accounting and business management. Alan is currently completing his doctoral work at the University of Washington in Educational Leadership and Policy Studies. He holds a MS in Business Administration and a BA in Economics and Finance.

**Dr. Ron Leatherbarrow** is Executive Dean of Instruction at Bellevue Community College. Ron served as a division chair for Arts and Humanities for 14 years, and has worked at the vice-president's level for the past 10 years. Ron has BA and MA degrees in American Studies and English Literature, and he received a PhD in English Language and Literature.

**Dr. Rhonda Quash Coats** brings a professional background in admissions, financial aid and student services. Prior to joining the SBCTC in 1994 as Director of Student Services, Rhonda worked at South Puget Sound and South Seattle Community Colleges. She holds a BS in Physical Education, MEd in Higher Education Administration, and completed her doctorate in Community College Leadership in the spring of 2002.

**Dennis Long** has served in Instruction and Student Services positions for over 25 years, and since 1998 has been Vice President of Student Services at Lake Washington Technical College. Prior his administrative work at community colleges and universities, he served as a faculty member at community colleges and a private college. He holds a MS in Education with a focus in Student Personnel Administration and a BS in Technical Education.

## Directions

**From Seattle:** Take the ferry from downtown to Bainbridge Island. Follow HWY 305 for 13 miles to HWY 3. Follow HWY 3 north across Hood Canal Bridge. After crossing bridge turn right onto Paradise Bay Road about 6 miles and follow the signs to Port Ludlow. Turn right on Oak Bay Rd to resort on your right.

**From Tacoma:** From I-5 take the Gig Harbor/Bremerton exit—follow HWY 16 across Narrows Bridge, past Gig Harbor to Gorst. At Gorst, HWY 16 flows into HWY 3. Follow HWY 3 to Hood Canal Bridge. After crossing bridge turn right onto Paradise Bay Road about 6 miles and follow signs to Port Ludlow. Turn right on Oak Bay Rd to resort on your right.